



Girl Scouts of the Green and White Mountains  
 PO Box 10832  
 Bedford, NH 03110-0832  
 888-474-9686  
 www.girlscoutsgwm.org

Please check:

- 1st money-earning activity
- 2nd or more money-earning activity

Note: the Report Form from prior activities must be submitted before approval can be given.

### TROOP/GROUP MONEY-EARNING REQUEST

Please submit **4 weeks** before money-earner takes place to your regional office.

Service Unit # \_\_\_\_\_ Town where troop/group meets: \_\_\_\_\_

Date: \_\_\_\_\_ Troop/Group #: \_\_\_\_\_ Age Level: \_\_\_\_\_ # Girls: \_\_\_\_\_

Leader: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Money-Earning Activity (where and what): \_\_\_\_\_

Date Planned: \_\_\_\_\_ Dollars Expected: \$ \_\_\_\_\_

Purpose for Money-Earning (trip, activity, service project): \_\_\_\_\_

Total Amount Needed: \$ \_\_\_\_\_

### Complete Troop/Group's Yearly Budget for the Current Membership Year

(include actual and projected income)

**Income**

GSUSA Membership Dues \$ \$ \_\_\_\_\_

Balance from Previous Year \$ \_\_\_\_\_

Group Dues (girls x weeks x dues) \$ \_\_\_\_\_

Fall Product Sale Profit \$ \_\_\_\_\_

Cookie Sale Profit \$ \_\_\_\_\_

Other Sale Activity (please specify):

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL INCOME** \$ \_\_\_\_\_

**Expenses**

GSUSA Membership Dues \$ \_\_\_\_\_

Supplies (glue, paper, etc.) \$ \_\_\_\_\_

Equipment (scissors, tents, etc.) \$ \_\_\_\_\_

Recognitions (badges, pins, etc.) \$ \_\_\_\_\_

Service Projects \$ \_\_\_\_\_

Program Events (group camping, events) \$ \_\_\_\_\_

Other Expense (please specify)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**SUBTOTAL** \$ \_\_\_\_\_

Total Amt. needed (for special trips, etc.) \$ \_\_\_\_\_

**TOTAL EXPENSES** \$ \_\_\_\_\_

**Money-earning activities will not be approved unless the troop/group has participated in the Girl Scout Cookie Program.**

How many money-earning activities do you plan to conduct this year (excluding Fall Product Sale and GS Cookie Sale)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is your plan if the expected dollars needed are not raised through this money-earning activity? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**We have reviewed the Supplemental Money-Earning Activity Procedures.**

Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Troop/Group Members: \_\_\_\_\_  
\_\_\_\_\_

**Approval Given**

**First money-earner:**

Regional Office: \_\_\_\_\_ Date: \_\_\_\_\_

**Second or more money-earner:**

Regional Office: \_\_\_\_\_ Date: \_\_\_\_\_

Chief Executive Officer \_\_\_\_\_ Date: \_\_\_\_\_



## Supplemental Money-Earning Activities for Troop/Group/Service Units

GOAL: That all money-earning activities should be an experience that gives girls the opportunity to develop self-confidence and to practice and develop skills in goal-setting, budgeting, marketing, and customer relations.

The Girl Scout Cookie Program and Fall Product Sale are the primary money-earning activities in which girls can participate. If additional funds are needed to participate in programs, including funds necessary for transportation to or from the program, the following guidelines must be met:

- Troops/Groups or Service Units must submit a Troop/Group Money-Earning Request form at least four (4) weeks prior to the activity to the appropriate Membership Manager for approval.
- Any additional requests must be submitted, through the Membership Manager, to the Chief Executive Officer (CEO) at least four (4) weeks prior to the event.
- Supplemental money-earning activities will not be approved unless the troop/group has participated in the Girl Scout Cookie Program.  
Money-earning activities must be approved in advance in order to ensure coverage by the Girl Scout liability and accident insurance.
- Money-earning activities need to be age appropriate, suited to the abilities of the girls, and be consistent with the goals and standards of Girl Scouting as presented in *Safety-Wise* and the *Blue Book of Basic Documents*
- Money Earning activities may not be conducted on the Internet.
- The following suggestions of appropriate money-earning activities are offered as a guideline. It should not be construed as an all-inclusive list, nor does selecting an activity from this list guarantee approval:

- |  |                                  |
|--|----------------------------------|
| * Car washes   | * Birthday party service         |
| * Garage or Yard Sale                                | * A play, fashion or talent show |
| * Recycling  | * Dog wash                       |
| * A meal   | * Babysitting at a public place  |
| * Approved program activities such as badge workshop | * Homemade craft sale            |
| * Raking leaves, shoveling snow, weeding gardens     |                                  |

- **The following suggestions would not be approved:**
  - Raise or solicit money for other organizations while acting in the capacity of a Girl Scout.
  - Raffles, games of chance or drawings
  - Direct solicitation of cash
  - Product demonstration parties
  - Sale of any commercial product
  - Restaurant or other coupons, percentages (%) of sales from a business
  - Any 'a-thons' (bike, walk, rock, etc.)
- Supplemental product sales may not be held during the published dates of either the Council Cookie Program or the Fall Product Sale.
- The purpose and cost of money-earning activities must be made known to the girls and their parents/guardians. Parents must sign a Parental Permission for Money-Earning Activities form before their daughter's participation in all money-earning activity.



Girl Scouts of the Green and White Mountains  
 PO Box 10832  
 Bedford, NH 03110-0832  
 888-474-9686  
 www.girlscoutsgwm.org

**MONEY-EARNING REPORT FORM**

Please submit within two weeks after activity to your Regional Office.

Please check:

- 1<sup>st</sup> money-earning activity
- 2<sup>nd</sup> or more activity

Service Unit # \_\_\_\_\_ Troop/Group #: \_\_\_\_\_ Age Level: \_\_\_\_\_

Leader: \_\_\_\_\_

Describe money-earning activity: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date held: \_\_\_\_\_ Location: \_\_\_\_\_

Number of girls participating: \_\_\_\_\_ Number of girls in troop/group: \_\_\_\_\_

Dollars expected: \$ \_\_\_\_\_ Dollars raised: \$ \_\_\_\_\_

What are your plans, if amount raised did not meet your expectations? \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Leader's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Girl's Signatures of Troop/Group Members and Date:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_